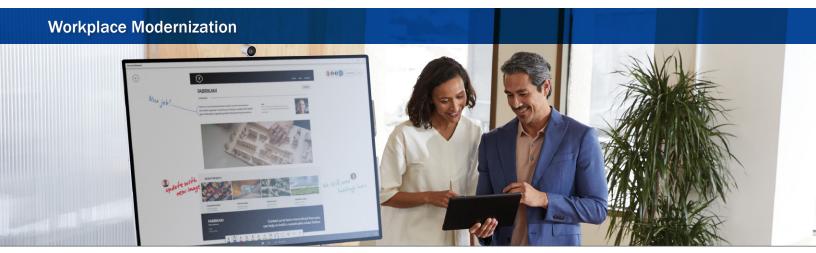


Microsoft Teams Quick Start Workshop



Working together to transform your business.



Where Do We Start?

Is your company using traditional on-premises platforms like Exchange, SharePoint, Lync, and Skype for Business? Or perhaps, are you in the cloud, but feeling like you're not taking full advantage of it? Or are you somewhere in between, with a hybrid environment, perhaps because of compliance needs?

Companies everywhere are modernizing their teamwork and collaboration tools to stay competitive and meet the needs of today's workforce. But figuring out where you are going and how to get there can be a big challenge. Learning as you go may sound like a good idea, but it can lead to a chaotic environment that's hard to navigate, not to mention keep secure and compliant.

That's why Zones offers a Teamwork Workshop service to help companies like yours envision and plan a solution that fits your unique processes, culture, policies, and work styles.

QUICK START TEAMWORK WORKSHOP

Assess the existing collaboration tools, including:

- On-premises services such as Microsoft Exchange, SharePoint, Lync, Skype for Business
- Cloud services such as Office 365, G-Suite, Slack, WebEx, Box, Dropbox, Facebook Workplace

Envision your collaboration environment by:

- Hosting interactive workshops
- · Enjoying real immersion experiences
- · Demonstrating life in the cloud

Plan the transformation, including:

- · Adoption planning
- · Governance planning
- · Migration planning
- Solutions planning
- Calling planning
- · Meetings planning

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Workplace Modernization



OUR WORKSHOP PROCESS

Our process consists of three simple steps.

- 1. First, we work with you to assess your existing collaboration tools, whether they're located on premises or in the cloud, and understand how they are used in your organization.
- 2. Next, we work with stakeholders and business users to envision a collaboration environment that's tailored to your needs. This includes hands-on "immersion" experiences, helping you fully understand how things would work.
- 3. With a vision established, our experts will work with your team to plan migration steps, user adoption, custom solutions, calling, and meetings.

This engagement has a variable length, consisting of a fixed amount of work and a variable amount of envisioning and stakeholder discovery, as well as planning activities. We will work together to ensure the workshop's contents and its duration meet your needs and expectations.

Our experience is your success.

The effort required for a digital transformation of this type can be large, so it is important to do it right the first time. At Zones, we've guided many clients through this kind of project, so we can tell you what works and what doesn't for companies of your size, industry, and aspirations.

Let our digital workplace architects, who specialize in the latest generation of Microsoft collaboration products, help guide you in your digital transformation, so you can nail it on the first try.

Contact us today to get started, or visit zones.com/microsoft.