



Adobe Document Cloud for procurement agility

Speed up contracting cycles by 500% and reduce risk



Today's companies rely on close relationships with suppliers to deliver goods or services to market quickly and efficiently. But for procurement departments still using paper or manual processes, getting from the RFP to a signed contract can take months. Bringing new vendors onboard, sending contracts, making sure the right people sign in the right places in a timely way, and securely storing executed contracts all take valuable time. Misfiled contracts or travel schedules can delay contract execution, impacting time to market and revenue. Errors introduced by data rekeying can strain vendor relationships and even lead to lawsuits.

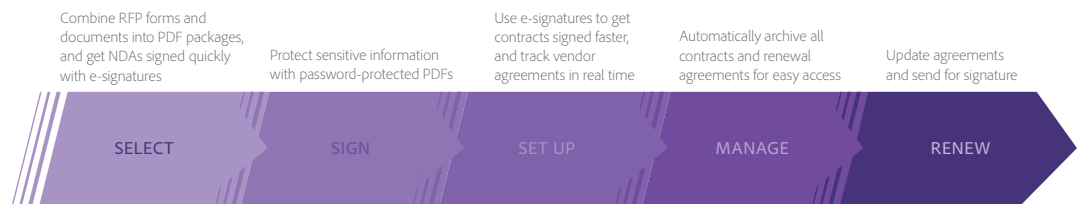
"Adobe has transformed the way we work, improving efficiencies across many important operational areas, including procurement and human resources."

Gemma Gervasini, finance manager, Kantar IT Partnership

Increase procurement agility with Adobe Document Cloud

Sidestep the busywork and speed up your procurement processes with a secure digital document solution that minimizes risk and improves your compliance posture. *Adobe Document Cloud* provides the complete power of Adobe Sign for automating signing and approvals, plus Adobe Acrobat for organizing and collaborating on high value business documents. Procurement teams can quickly create and distribute consistent documents and protect sensitive information sent to vendors.

You can integrate Adobe Document Cloud with existing procurement systems, so employees can follow familiar processes. Team members can send digital contracts for fast review, approval, and signing, allowing them to focus on the business, not the paperwork. You always know the status of every contract, and you can securely edit, sign, track, or refer to them anytime—even when you're on the road. No more contracts left in email inboxes, on fax machines or scanners, or on people's desks.



Adding Adobe Document Cloud to existing procurement processes slashes the paperwork, gets new vendors onboard faster, and speeds up contract signing and renewals. Businesses spend less time and money sending, signing, and tracking vendor contracts, while secure documents and audit trails improve compliance.

Speed up contracting with Adobe Document Cloud

- Kantar IT Partnership's purchase orders are signed off in minutes instead of weeks.
- Leasedrive shortened the time to order, giving their clients more time to focus on core business activities.

Streamline procurement processes with a 100% digital solution

Printing and overnighting documents costs time and money, and paper won't reach today's mobile workforce when they're on the road. Sending documents digitally can improve delivery times, but vendors still need to print, approve, sign, copy, and return contracts.

Make procurement processes more cost-effective and efficient with an all-digital document solution that reaches recipients wherever they are. With Adobe Document Cloud, you can convert paper documents to searchable PDFs, leverage templates for common forms and documents such as vendor onboarding and NDAs, and collaborate with internal departments to finalize contracts—whether you're in the office or on the road. Keep the process moving by automatically reminding recipients that it's their turn to review, approve, or sign a contract.

"The delay and hassle of signing hard copy forms and sending them on is now a thing of the past."

Paul Newman, head of IT, Leasedrive

Adobe Document Cloud integrations

Adobe Document Cloud supports turnkey integrations with top-tier business systems including:

- Apttus
- Ariba CLM
- IBM Emptoris
- SAP CLM
- Selectica
- Other systems via flexible APIs

Once contracts are finalized, both internal teams and vendors can review, sign using legal *e-signatures*, and receive copies of completed contracts via their smartphones, reducing delays and strengthening relationships.

Enhance existing systems

Teams and vendors are already familiar with existing procurement systems and workflows. Document solutions should enhance existing processes while working seamlessly with leading contract management systems, including Ariba and Apttus. With Adobe Document Cloud, you can prepare and send contracts for *e-signature* from within your contract management environment and then track and report their status, without rekeying information. Using rich APIs, you can connect Adobe Document Cloud to existing business applications, preserving processes and workflows while augmenting them with secure e-signatures, document templates, protection, tracking, and more.

Improve control and compliance

Scanned or faxed contracts quickly become unreadable, increasing the possibility of errors or misunderstandings. Paper contracts are often misfiled and take time and effort to store and later locate. With Adobe Document Cloud, you can maintain the security and integrity of procurement documents throughout the contract lifecycle. Keep contracts crystal clear using PDF, which is viewable across devices.

Archive documents in the secure Adobe Document Cloud repository, or the repository of your choice. Access your files from anywhere in seconds and use integrated search tools to make finding the right contract easy. Document Cloud lets you control who can access which documents and what they can do with them. Using intuitive administration tools, procurement personnel can grant contract access to certain internal users or groups, such as legal and accounting. Adding password protection to sensitive documents further restricts access. A detailed audit trail tracks every action taken on each document and securely records who has received, opened, and signed it and when. Adobe Document Cloud can also send a certified PDF copy of an executed contract to all parties.

Adobe Document Cloud makes compliance with security and privacy requirements faster and easier. It provides more security, tracking, and control than ink signatures and complies with e-signature laws and regulations in the US, Europe, and most industrialized nations around the world.

Choose a leader in digital documents to drive procurement

Join the ranks of industry leaders, including Kantar IT Partnership and Leasedrive, that are using Adobe Document Cloud to speed up their procurement processes while reducing risk and costs. Enhance your procurement processes with an all-digital document solution that expedites contract execution and management, improves control and compliance, and uses your resources efficiently. And rest easy knowing your solution is backed by Adobe, the company that created PDF and a leader in digital documents for over 20 years.

For more information:

www.adobe.com/go/dc-enterprise



Adobe

Adobe Systems Incorporated
345 Park Avenue
San Jose, CA 95110-2704
USA
www.adobe.com

Adobe, the Adobe logo, and Acrobat are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries. All other trademarks are the property of their respective owners.

© 2016 Adobe Systems Incorporated. All rights reserved. Printed in the USA.