Mimecast Email Archive

A dynamically scalable, secure, cloud-based archive that delivers near real-time searches and seamlessly integrates with Microsoft Outlook.

Mimecast Email Archive is a secure, scalable, cloud-based archive that can significantly reduce the complexity of your email infrastructure. Mimecast's unrivalled integration with Microsoft Outlook gives users a bottomless mailbox, while superior mailbox management capability helps reduce the load on Exchange.

Litigation hold and regulatory compliance needs are supported by granular email retention policy management, and near real-time searches. All stored messages are encrypted and tamper proof, providing evidential-quality data for legal or regulatory purposes.

Key features

- Highly secure, resilient, bottomless email storage
- All stored data is encrypted
- Data stored in defined, appropriate jurisdictions
- Unrivaled integration with Microsoft Outlook
- Mobile search app available for all major mobile devices
- Near real-time organization-wide search
- Granular litigation hold functionality
- 100% service availability SLA
- No additional on-premise hardware required

Benefits for your end-users

- Bottomless user mailboxes
- Personal archive access from Outlook, SharePoint and mobile devices
- 'Drag and drop' between Mimecast and Outlook
- Near real-time search
- Familiar personal folder structures presented in Mimecast Personal Portal
- Smart Tagged Message folders and search for collaboration
- View recent and saved archive searches in Outlook
- Export email to Outlook from a personal archive

> **Mimecast is a leading provider of essential cloud services for Microsoft Exchange. Mimecast delivers enterprise email management services that include security, continuity, and archiving.**

> **Mimecast Email Archive is available with the optional Mimecast Archive Power Tools add-on.**

mimecast®

Mimecast Email Archive
How it works

Simple to deploy, simple to manage

- Securely connect Mimecast to your Active Directory for user authentication
- Historical email can be ingested into the Mimecast archive (at an additional cost)
- Use Microsoft Exchange Server journaling to securely transfer all email to the Mimecast archive
- Install Mimecast's Outlook add-in via Group Policy to provide users with direct access to personal archives
- Mimecast's application for Exchange can be optionally deployed to take advantage of the additional capability offered by Mimecast Archive Power Tools
- Mimecast's BlackBerry smartphone application can be optionally deployed via BlackBerry Enterprise Server (BES) to give BlackBerry users access to their personal archive
- Users can download Mobile Apps for Android, Windows Phone, Windows 8/RT, iPad and iPhone, giving them access to their Mimecast archive from their mobile device.
- End users can search their personal archive through Microsoft Outlook, Microsoft SharePoint and Mimecast Personal Portal
- A single administration console provides access to all functionality including eDiscovery searches, retention policy setting, user management and litigation hold requests
- Granular, organization-wide search is performed in near real-time
- Search results can be used to apply litigation hold requests
- Give secure access to eDiscovery search results to the appropriate people in your organization
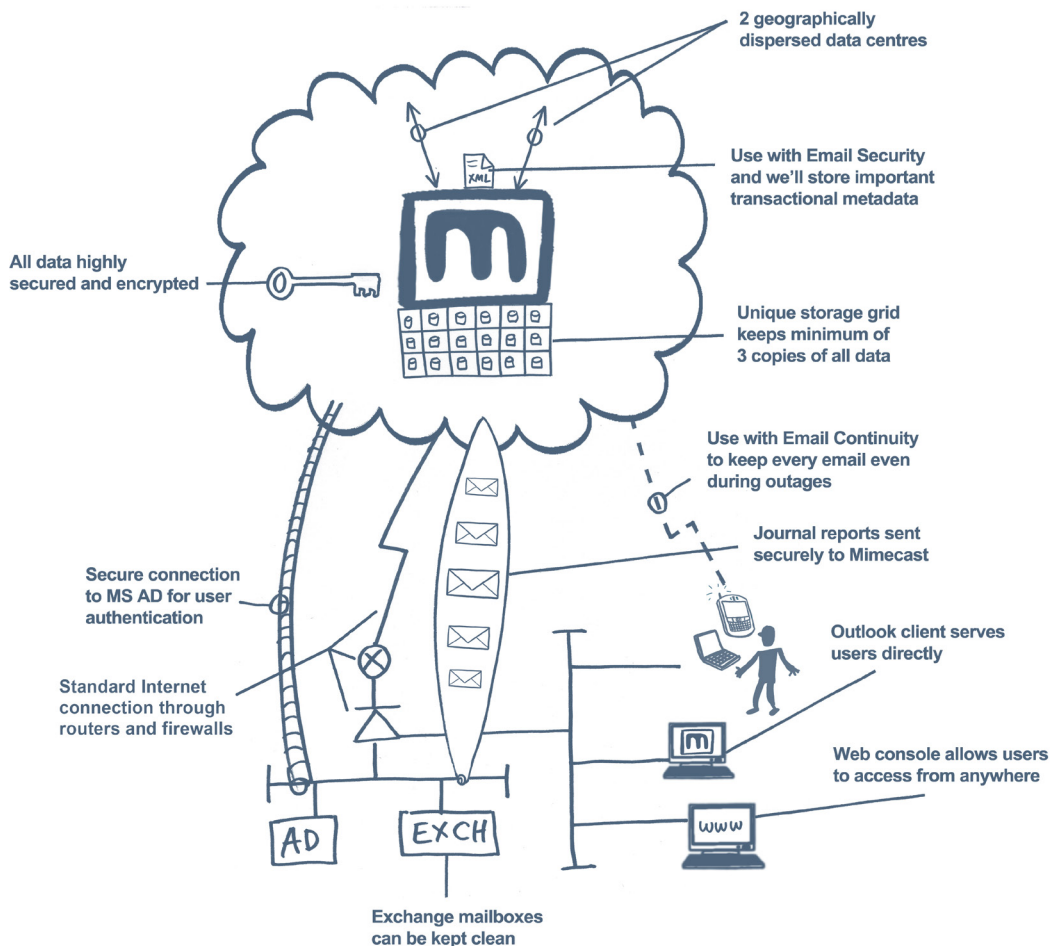
Mimecast Email Archive

Always-on archive

Mimecast's secure, resilient cloud-based archive takes away the need for an on-premise email archive, simplifying your network, reducing administration overhead and easing pressure on overcrowded server rooms. Never again experience the pain of high risk data migrations and software upgrades.

Improve end user experience

Mimecast's unique integration with Outlook gives users a bottomless mailbox, helping address complaints about Outlook mailbox size restrictions. Users also never have to worry about which emails to keep and which to delete as everything is stored in their personal archive and they can simply "drag and drop" messages back into Outlook. For added flexibility users can access their email from any browser via Mimecast Personal Portal. Mimecast also provides email context to searches run within SharePoint by delivering email archive search results to users within SharePoint.

Improve productivity with mobile access

Mimecast increases mobile workforce productivity by letting Android, Windows Phone, Windows 8/RT, iPhone, iPad and BlackBerry users access their entire personal email archive from their mobile device. This effectively gives them a bottomless mailbox on their mobile by giving them access to historical email when and where they need it.

Maximize Exchange performance

Mimecast Email Archive offers enhanced mailbox management features, removing the need to keep large volumes of email in Exchange. With Archive Power Tools users can have access to centrally-managed personal email retention folders. Each folder has a three stage deletion schedule; initially deleting messages from their Exchange mailbox, then from their personal archive and finally from Mimecast altogether. In short, we'll clean up your servers for you, enhancing your Exchange performance and shortening backup times.

Find messages fast, stop wasting time

Email data from any number of mail servers, across multiple locations, is aggregated into a single archive. Granular search capability and near real-time, organization-wide searches let you quickly find the data you need. Mimecast's case management capability then lets you make that information available to those who need it.

Unified Email Management

Mimecast Email Archive is just one component of Mimecast's unified email management suite of services. This means that you have the flexibility to easily add email security and continuity services either now or in the future, all managed from a single administration console.

Combining these services also brings additional archiving benefits. All transmission meta-data from ingress to egress is stored. Every iteration of every message is stored, including a record of all policies that have been applied.

Mimecast Email Archive is available as a standalone service or as part of the following Mimecast unified email management service:

• Mimecast UEM Enterprise

Mimecast Email Archive Features

Mimecast Email Archive

Mimecast service platform

Highly resilient and massively scalable infrastructure

Three copies of every email maintained in multiple geographically dispersed locations

Data held in defined and jurisdictionally appropriate locations

Tamper proof, auditable and secure data archive

All retained email is encrypted

100% service availability SLA

No additional customer premise hardware required

Administration

Single web-based administration portal

Secure login for users and administrators with optional Microsoft Active Directory authentication

Audit log of administrator access and activity

Manageable content viewing rights for administrators

End user personal archive

Bottomless email mailbox for all end users

Accessed from Microsoft Outlook, Microsoft SharePoint and Mimecast Personal Portal

Optional access from Android, Windows Phone, Windows 8/RT, iPhone, iPad and BlackBerry devices

Near real-time search of personal archive

'Drag and drop' facility between personal archive and Outlook mailbox

Self-service recovery of lost or user-deleted messages

eDiscovery and compliance

Policy-based data retention of all inbound and outbound email[†]

eDiscovery case management facility

Intelligent message tagging with Smart Tags

Permanent removal of messages by coordinated action of multiple administrators

Granular litigation hold capability

Near real-time, organization-wide eDiscovery search capability

Archive Power Tools

Centrally-administered, user-enabled scheduled retention

User 'drag and drop' access to personal retention folders via Outlook

Staggered deletion schedules from Exchange, Mimecast personal archive and Mimecast servers

Mailbox management

Personal Exchange folder structure preserved in Mimecast archive

Policy defined message stubbing of full message and/or attachment

[†]Data is retained for the lifetime of related service contracts with Mimecast